



**BIG
TIMBER**
CONSTRUCTION

City of Mercer Island
Community Planning & Development
9611 SE 36th Street
Mercer Island, WA 98040

To Whom It May Concern,

We are requesting a Seasonal Development Limitation Waiver for our project. We have obtained all required permits for this work.

As part of the approved scope, we will be removing an existing retaining wall that was not constructed in accordance with previously approved plans and reconstructing it in compliance with the permitted design and calculations provided by Nelson Geotechnical, the Geotechnical Consultant. Nelson Geotechnical will provide site-specific recommendations for completing this work during the wet season and will be on site to monitor conditions and construction activities as the work progresses (please see the attached report).

Please note that the geotechnical report dates back to 2024, when another contractor was originally assigned to the project. Big Timber Construction LLC is now the appointed contractor, and we will be continuing the project in coordination with Nelson Geotechnical.

We have also included the proposed project schedule and work-sequencing sketch for your review.

Thank you for your time and consideration. Please let us know if any additional information is needed.

Sincerely,

Max Willard
Chief Executive Officer
Big Timber Construction LLC
6350 40th Ave SW
Seattle, WA 98136



Action List for Natural or Man-made Disaster

1. Spill Response Procedures

- A fully stocked spill-containment kit shall be always maintained on-site, accessible to all crew members.
 - In the event of a spill involving fuel, oil, hydraulic fluid, or any other hazardous material:
 - Stop working immediately in the affected area.
 - Contain the spill using absorbents, booms, and other materials from the spill kit.
 - Prevent migration of the spill toward waterways, storm drains, or sensitive environmental areas.
 - Notify the designated on-site supervisor and proceed with required reporting procedures.
 - If the spill exceeds routine cleanup thresholds, regulatory notifications shall be made in accordance with state and local environmental regulations.
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2. Erosion or Site Stability Concerns

- If any erosion, settlement, soil displacement, or unusual ground movement is observed:
 - Cease operations in the vicinity of the affected area.
 - Immediately initiate the emergency call-down list, starting with the site supervisor followed by project management and applicable agency contacts.
 - Implement temporary stabilization measures (such as covering exposed soils, redirecting surface water, placing sandbags, or installing additional BMPs) to prevent further degradation.
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3. Landslide or Significant Ground Failure

- In the event of a landslide, noticeable slope movement, or failure of a structural retaining element:
 - Evacuate the affected zone and ensure all personnel are accounted for.
 - Secure the area by restricting access and preventing equipment operation nearby.
 - Initiate the emergency call-down list and notify project management immediately.
 - Contact a licensed Geotechnical Engineer to assess site conditions, determine the cause of movement, and provide written recommendations.
 - Work may only resume once the Geotechnical Engineer has confirmed the area is stable and safe for continued construction activity.
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4. Reporting Requirements

- All incidents—including spills, erosion issues, slope instability, or landslide activity—must be documented and reported internally and externally as required.
 - The site supervisor shall complete an Incident Report summarizing:
 - Date and time of occurrence
 - Personnel involved
 - Description of conditions observed
 - Immediate actions taken
 - Additional stabilization or BMP measures implemented
 - Recommendations from the Geotechnical Engineer (if applicable)
 - Regulatory agencies shall be notified when required by permit or environmental law.
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5. Regulatory Compliance

These procedures are intended to comply with:

- OSHA 29 CFR 1926 (Construction Industry Safety Standards)
- State and Local Environmental Agencies (e.g., Washington Department of Ecology)
- City and County permit conditions applicable to the project
- Best Management Practices for shoreline and marine construction

All personnel shall be trained in these requirements prior to the start of work.